

# Academic Unit Recognition of Prior Learning and Credit Transfer Statement



School of History, Classics and Archaeology

RECOGNITION OF PRIOR LEARNING (RPL) AND CREDIT TRANSFER

2025/26

Covers all Postgraduate Taught Programmes administered by the school.

## SCOPE OF APPLICATIONS

The above programmes accept applications for:

- a) Credit transfer: This will be subject to PG DPD approval, after consultation with Postgraduate Director.
- b) Recognition of prior certificated learning: This will be subject to PG DPD approval, after consultation with Postgraduate Director. RPL may be assessed on evidence provided by the applicant and/or by a set assessment determined by the DPD.
- c) Recognition of prior experiential learning: In exceptional circumstances, where prior experience of and aptitude for the relevant discipline can be clearly proven this evidence may be considered by the DPD in conjunction with the Postgraduate Director. Final approval lies with the Head of School.

RPL and credit transfer is available for all modules to a maximum of 60 credits.

Normally only learning within the last 5 years can be taken into account.

## WHO TO APPROACH

. Please contact the School office on [historical@newcastle.ac.uk](mailto:historical@newcastle.ac.uk)

### What evidence will be required:

For a) and b) above – transcript showing module credits and marks plus copies of syllabuses

For (c) - dates and details of relevant experience with evidence (e.g. employer statement, publications, or accreditation etc.) and an explanation as to how the learning outcomes of the modules for which the applicant seeks RPL have been met.

## WHAT ADVICE AND INFORMATION WILL BE GIVEN

Each applicant for RPL or credit transfer will be issued with the relevant module outline forms specifying learning outcomes and given an RPL/credit transfer application form.

Advice will be available from the relevant PG Degree Programme Director.

## **HOW RPL/CREDIT TRANSFER DECISIONS ARE MADE**

Applications should be submitted via e-mail to [historical@newcastle.ac.uk](mailto:historical@newcastle.ac.uk) and will be considered by the PG DPD. Applicants should hear the results of their application within 20 working days.